



AZAD GOVERNMENT OF THE STATE OF JAMMU & KASHMIR
DEPARTMENT OF INLAND REVENUE
MUZAFFARABAD,



**REQUEST FOR PROPOSAL (RFP) FOR HIRING TESTING AGENCY TO CONDUCT
SCREENING FOR RECRUITMENT OF POSTS OF BPS-07 TO BPS-15 IN INLAND
REVENUE DEPARTMENT, GOAJ&K**

Sealed bids/proposals are invited from well reputed registered Public & Private sector Testing Agencies duly recognized in Pakistan to conduct a test for recruitment of regular posts in AJ&K Inland Revenue Department in BPS-07 to BPS-15, Bids should be submitted on "Single Stage two envelop procedure" basis as laid down in Rule 36 (b) of PPRA Rules, 2017 to the undersigned before 12:00 pm dated 11-05-2026. The "Technical Proposal" will be opened on the same date at 12:30 pm.

TERMS AND CONDITION

1. One sealed envelop containing two sealed envelopes having clearly marked as "Technical Proposal" and "Financial Proposals" are to be filled by each Testing Agency.
2. Recruiting Agency should be a registered agency, if established in private sector, duly supported with attested copy of Registration Certificate from Security Exchange Commission of Pakistan.
3. The Recruiting Agency should have minimum 3 years experience of taking recruitment test in public sector organizations.
4. Expertise and profile of the testing agency to conduct such type of recruitment test should be attached.
5. The Recruiting Agency must not be black-listed by any government office, for which an affidavit on Stamp Paper, duly signed by the Head of Testing Agency, should be attached with the bid.
6. The Recruiting Agency should have their arrangements to conduct Test at all District/Divisional Head Quarters of Azad Jammu & Kashmir.
7. The Recruiting Agency should have NTN and Income Tax Certificates.
8. The fee rate (100% to be paid by the candidates) for holding recruitment test should be quoted for candidates including all taxes. These rates shall be valid till the completion of the recruitment process.
9. The successful bidder will have to arrange tests at all District/Divisional Headquarters of AJ&K and at maximum other centers initially agreed as per agreement within the stipulated period as per agreement, which will be signed with bidder subject to the final approval of the Authority.
10. Copy of Bidding document can be obtained (against the fee of Rs. 5000/- non-refundable) from the office of the Commissioner Inland Revenue, Old Secretariat, Near Saheli Sarkar Bridge Muzaffarabad Azad Kashmir on any official working day.
11. The Authority may reject or all the bids at any time prior to the acceptance of the bid or proposal in term of Rule 33 of PPRA Rules, 2017.

Commissioner Inland Revenue Department
GoAJ&K, Muzaffarabad.
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